SOLARVEST HOLDINGS BERHAD

[Registration No. 201701033607 (1247778-U)]
(Incorporated in Malaysia)

ADMINISTRATIVE GUIDE FOR THE 9th ANNUAL GENERAL MEETING ("AGM")

Date	:	19 August 2026, Wednesday
Time	:	10.00 a.m.
Meeting venue	:	Kristal Ballroom, Hilton Petaling Jaya, No.2, Jalan Barat, 46200 Petaling Jaya, Selangor Darul Ehsan ("**Main Venue**")

1. REGISTRATION

a) Registration will commence at 8.30 a.m.
b) Please read the signage to ascertain the registration are and proceed for registration.
c) Original MyKad/Passport is required during the registration for verification purposes. Upon verification of your MyKad/Passport and signing the attendance list, you will be given an identification wristband to be secured around your wrist.
d) Upon verification and registration:
   (i) Please sign on the Attendance List and an identification wristband will be provided at the registration counter;
   (ii) If you are attending the AGM as a shareholder as well as a proxy, you will be registered once and will only be given one identification wristband; and
   (iii) No person will be allowed to enter the meeting hall without wearing the identification wristband. There will be no replacement in the event that you lose/misplace the identification wristband. The said wristband has a passcode printed in it, which will be required for electronic voting purpose.
e) Please also note that you will not be allowed to register on behalf of another person even with the original MyKad/Passport of that other person.
f) The registration counters will only handle the verification of identities and registration. If you have other queries, please proceed to the Help Desk.
g) We would appreciate it if you would vacate the resignation area immediately after registration.

2. MEETING

The meeting will start promptly at 10.00 a.m. shareholders are reminded to be punctual.

3. GENERAL MEETING RECORD OF DEPOSITORS ("ROD")

- Only a depositor whose name appears on the **ROD as at 11 August 2026** shall be entitled to attend, speak and vote at the AGM or appoint proxies to attend and/or vote on his/her behalf.

4. **APPOINTMENT OF PROXY / CORPORATE REPRESENTATIVES / ATTORNEYS**

- If you are unable to attend the meeting on Wednesday, 19 August 2026, you may appoint a proxy to attend and vote on your behalf or failing which the Chairman of the Meeting as a proxy and indicate the voting instruction in the Form of Proxy.

- Accordingly, the Form of Proxy and/or document relating to the appointment of proxy/corporate representative/attorney for the AGM whether in hard copy or by electronic means shall be deposited or submitted in the following manner not later than **10.00 a.m. on Monday, 17 August 2026**.

(i) **In Hard Copy:**

By hand or post to the Share Registrar Office at Unit 32-01, Level 32, Tower A, Vertical Business Suite, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur or alternatively, at the drop box located at Unit G-3, Ground Floor, Vertical Podium, Avenue 3, Bangsar South, No. 8, Jalan Kerinchi, 59200 Kuala Lumpur, Wilayah Persekutuan Kuala Lumpur not less than forty-eight (48) hours before the time appointed for holding the AGM or any adjournment thereof, otherwise the Form of Proxy shall not be treated as valid.

(ii) **By Electronic Form:**

All members can have the option to submit Form of Proxy electronically via Vistra Share Registry and IPO (MY) portal ("The Portal") at https://srmy.vistra.com and the steps to submit are summarised below:

	Procedure	**Action**
i.	**Steps for Individual Members**	
(a)	Register as a User with The Portal	● Visit the website at https://srmy.vistra.com. ● Click **"Register"** and select **"Individual Holder"** and complete the New User Registration Form. ● For guidance, you may refer to the tutorial guide available on the homepage. ● Once registration is completed, you will receive an email notification to verify your registered email address. ● After verification, your registration will be reviewed and approved within one (1) working day. A confirmation email will be sent once approved. ● Once you receive the confirmation, activate your account by creating your password. *If you are an existing user with The Portal or our TIIH Online portal previously, you are not required to register again.*
(b)	Proceed with submission of Form of Proxy	● After the release of the Notice of Meeting by the Company, login with your email address and password. ● Select the corporate event: **"SOLARVEST HOLDINGS BERHAD 9TH AGM".** ● Navigate to the 3 dots at the end of the corporate event and choose "SUBMISSION OF PROXY FORM". ● Read and agree to the Terms and Conditions and confirm the Declaration. ● Indicate the total number of shares assigned to your proxy(s) to vote on your behalf. ● Appoint your proxy(ies) and insert the required details of your proxy(ies) or appoint the Chairman as your proxy. ● Indicate your voting instructions – FOR or AGAINST or ABSTAIN. ● Print the proxy form for your record.

ii.	**<u>Steps for Corporation or Institutional Members</u>**	
(a)	Register as a User with The Portal	● Visit the website at https://srmy.vistra.com. ● Click **"Register"** and **select “Representative of Corporate Holder”** and complete the New User Registration Form. ● Complete the registration form with your personal details. ● Once registration is completed, you will receive an email notification to verify your registered email address. ● After verification, your registration will be reviewed and approval within two (2) working days. A confirmation email will be sent once approved. ● Once you receive the confirmation, activate your account by creating your password. *Note: The representative of a corporation or institutional shareholder must register as a user first in accordance with the above steps before he/she can subscribe to this corporate holder electronic proxy submission. Please contact our Share Registrar if you need clarifications on the user registration.*
(b)	Proceed with submission of Form of Proxy	● Login to https://srmy.vistra.com with your email address and password. ● Select the corporate event: **“SOLARVEST HOLDINGS BERHAD 9TH AGM”.** ● Navigate to the icon “>” at the end of the corporate event. ● Read and agree to the Terms and Conditions and confirm the Declaration. ● Select the corporate holder’s name. ● Proceed to download the submission file. ● Prepare the file for the appointment of proxy(ies) by inserting the required data. ● Proceed to upload the duly completed proxy appointment file. ● Select “Confirm” to complete your submission. ● Print the confirmation report of your submission for your record.

5. POLL VOTING

- The voting at the AGM will be conducted by poll in accordance with Paragraph 8.29A(1) of the Main Market Listing Requirements of Bursa Malaysia Securities Berhad. The Company has appointed Tricor Investor & Issuing House Services Sdn. Bhd. as Poll Administrator to conduct the poll by way of electronic voting and Scrutineer Solutions Sdn. Bhd. as Scrutineers to verify the poll results.

6. HELP DESK

- Please proceed to the Help Desk for any clarification or queries apart from registration details.
- The Help Desk will also handle revocation of proxy’s appointment.

7. ANNUAL REPORT

- The Annual Report is available at the Company's website at https://solarvest.com/investor-relations/investor-centre/ and Bursa Securities' website at www.bursamalaysia.com under Company's announcements.
- Should you require a printed copy of the Annual Report, please request at our Share Registrar's website at https://srmy.vistra.com by selecting "Request for Annual Report/Circular" under the "Investor Services". Alternatively, you may also make your request through telephone/e-mail to our Share Registrar at the number/e-mail addresses given below. We will send it to you by ordinary post as soon as possible upon receipt of your request. Nevertheless, we hope that you would consider the environment before you decide to request for the printed copy.

8. RECORDING OR PHOTOGRAPHY

Strictly **NO** unauthorised recording or photography of the proceedings of the AGM is allowed.

9. ENQUIRY

If you have any enquiries on the above, please contact the following persons during office hours on Mondays to Fridays from 8.30 a.m. to 5.30 p.m. (except on public holidays):

Tricor Investor & Issuing House Services Sdn Bhd

General Line	:	+603-2783 9299	
Email	:	is.enquiry@vistra.com	
Contact Persons	:	Mr. Jake Too	: +603-2783 9285
	:	Mr. Aiman	: +603-2783 9262
	:	Mr. Asyraf	: +603-2783 9244
	:	Cik Nur Athirah	: +603-2783 9257